

Northern Navigators Committee Meeting Minutes - 26th May 2022

Present - (convened on Zoom)

Debbie Warren (Chairman), Boris Spence (Secretary), Kath Marshall-Ivens (Treasurer)
Allen Bannister, Matthew Foskett, Kate Hampshire, Dave Peel, Julian Warren,
Maya Hampshire Wright.

1. Apologies

Dougie Nisbet, Barry Young.

2. Finance – club accounts

Apologies from Kath as she hasn't had time to do accounts. Debby has checked online and our account is looking healthy.

Action: Kath to sort payment to Boris for whisky.

Action: Allen to sort out an SI licence. He has NATO printers we can use for now.

3. Future events

Fellgate – Boris is going on Monday to sort out toilets. Car parking is in Community Association car park, Boris will have a big white van to run registration. Security concern is the controls once they're out, plenty of people have been trained on gripples.

Helpers - Frank Shillitoe and Roberta will be helping Allen on SI; Hampshire-Wrights on start team. Likely to only need a single mini mass start on second race for anyone that takes longer than 45 minutes on first race. Runners will be given stickers to help sort out starts for second race and runners have to take responsibility for starting at the correct time; there will be a punching start. Discussed start procedure and agreed to use three start boxes one per race. It should be possible to have a contactless finish, but will need an additional contact box after to turn SIACs off.

We haven't got a lot of helpers and need someone at finish as well as people patrolling on bikes to deter controls theft. Dougie, Bob, Matthew, Rob, Barney and Debby are available. Will need three people to put the controls out and agreed that two hours will be long enough so will start at 1pm.

Allen has the boxes and will get them to Kate on the Thursday, Boris to take kites and cable ties – 34 control are being used.

A professional printer is doing the maps and loose control descriptions as a block (glued at one end); they are being done on Monday and couriered to Debby, should arrive by Wednesday. Debby will confirm numbers over the weekend. We have 88 entries so far, NATO have about 120 for their event. CLOK and NATO events are classified as regional level events whereas ours is local which may have affected entry levels.

Action: Matthew to share on Facebook page and Debby to email out to local clubs reminding of entry deadline on Sunday.

Fontburn, NE Score Champs, October – this is classed as a regional event and it is recommended to use an external controller but not essential.

October Odyssey, 2023 – we will need to start thinking about areas for this event.

CATI – it was felt that we are at the maximum number of events for this year, but it's been quite busy the last month or two. We need to train more volunteers with a wider range of skills which would give us greater capacity. Debby's next project is to formalise the roles so that we can see exactly what each person can do and allow us to share the workload.

Debby is also considering creating some checklists to use when doing tasks, such as Purple Pen for organising.

Action: Debby to send round a spreadsheet for us all to update with our own skills.

After a short break, the meeting reconvened at 8pm.

4. Past Events

Aykley Heads. The event went very well and took £60 on the day, social media around it was very good.

Newsletter – Matthew says it works well, he sent emails out following the Aykley Heads event to all those who gave their email addresses. We need to think about how we collect email addresses and give reasons why we want to use it so we can send newsletters as well as just info relating to the event. Matthew has found a way to try to avoid newsletters going in to spam folders.

5. AOB

Google Drive – Allen has created a Google Drive and will send a link to committee members to get access to it.

QR Code – It was agreed that a QR code could be added to the CATI map to get information about the club e.g. the newsletter / RouteGadget / results.

Action: Matthew

Club banner / flag – discussed the possibility of acquiring one for future events.

Action: Debby

British Relay Sprints – it was agreed that the club should contribute 50% to cost of entries.

6. Date of next meeting: tbc

Meeting closed at 20:30